ARMSTRONG CREEK SCHOOL

PARENTS AND CARERS CONSENT FORM

NON-DEPARTMENT OF EDUCATION (DE) PROFESSIONALS TO VISIT AT SCHOOL OR REQUEST ASSESSMENTS

This Parents and Carers Consent Form records consent to:

a) external allied health professionals or NDIS funded therapist sharing important and relevant information about the student with the school (as set out in the Information Sharing section below)
b) the external allied health professionals or NDIS funded therapist providing support or therapy to the student, on school premises (if and when the principal agrees to the request).

Sharing student information

Schools must comply with the Victorian privacy law when collecting and otherwise managing personal and health information about students and their families (**student information**).

Our school only collects and shares student information as permitted by the **Schools' Privacy Policy**, which is available at: https://www.education.vic.gov.au/Pages/schoolsprivacypolicy.aspx

The department requires that external allied health professionals or NDIS funded therapists providing support or therapy to a student at school share important and relevant information about the student with the school. The school requires this information to optimally educate and support the student and fulfil important legal obligations.

This means that the external allied health professionals or NDIS funded therapist must provide student information to the school as follows:

- information about the student's disability and their needs - in the way/s and at the times specified by the principal
- student information that relates to reasonably foreseeable risk to anyone. This includes, for example, information that the student has emotional, wellbeing or self-harm issues; displays aggressive or violent behaviours; is a victim or perpetrator of bullying, assault or age-inappropriate sexualised behaviours.

The principal will only share this information with other staff who 'need to know' to enable the school to educate or support the student or fulfil legal obligations. For more information, see the Schools' Privacy Policy, which also describes how you may seek to access and/or correct information held by the school about the student. Alternatively, please feel free to contact our school to discuss this further.

Your consent

I confirm that I have read this Consent Form and:

- I support the request for the external allied health professionals or NDIS funded therapist to provide support or therapy as described in the Request Form, to my child (named on the consent form) at school.
- I understand that if the principal agrees to the request, the external allied health professionals or NDIS funded therapist must share information about my child with the school, as described above.
- If I wish to withdraw my consent for the external allied health professionals or NDIS funded therapist to provide support or therapy to my child, I can do so by contacting the school.

PARENTS AND CARERS CONSENT FORM

FOR NON-DEPARTMENT OF EDUCATION (DE) PROFESSIONALS TO VISIT AT SCHOOL OR REQUEST ASSESSMENTS

TO BE COMPLETED BY PARENT OR CARER*			
Student details			
Student name		**Date of Birth**	_____ \ _____ \ _____
Teacher		**Year Level**	
Therapist details			
Non-DE Professional's Name			
Company Name			
Non-DE Professional's Occupation	☐ OT	☐ SP	☐ BSP
	☐ PHYSIO	☐ PSYCH	☐ PLAY THERAPIST
	☐ OTHER:		
Consent of parent, carer, guardian or mature minor*			
Name			
Relationship to student			
Contact Number			
Email address			
Signature			
Date	_____ \ _____ \ _____		

***Who may sign this form?**

1. Any of the following people may sign this form:
    a. a person with **parental responsibility** for 'major long-term issues' as defined in the *Family Law Act 1975* (Cth)
    b. a person authorised to make health decisions for the student under the *Children Youth and Families Act 2005* (Vic).
    c. An adult student
2. If neither of the people described in (1) are available, an **informal carer** may sign this form. An informal carer is a relative or other responsible adult with whom the student lives, and who has day-to-day care of the student. Informal carers should provide to the school a signed 'Informal Carer' statutory declaration. Parent(s) can contact the school for assistance in obtaining a copy of this document.
3. If a principal has determined the student is a **mature minor** for the purpose of making this specific decision, the student may sign the form. The principal makes this decision consistent with the Mature Minor policy on Policy and Advisory Library (PAL).